

A1006

Section 504 Self-Evaluation Form

Grant Recipient: City of Avery CFA22-0179

1. Identify individual(s) responsible for collecting information for the Section 504 Self-Evaluation Review.

The Mayor of Avery or appointed Civil Rights Officer

2. Identify the individual(s) with disabilities and/or organizations (representing persons with disabilities) that were consulted for the self-evaluation review. Describe how they participated in the self-evaluation review.

The City of Avery has publicized its policies through public notices and has copies available for local groups serving disabled individuals. All comments received, if any, were considered and incorporated into the City Avery Section 504 policies.

3. Describe Section 504 nondiscrimination notification procedures (example: newspaper advertisements, utility inserts, flyers, postings at public facilities).

The City of Avery recruitment materials or publications shall include a statement of non-discrimination; the City shall take steps to notify participants, beneficiaries, applicants, and employees or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap. The policy shall be included in any bid documents or request for proposal documents for the City of Avery federally funded programs, projects, or activities. In addition, a public notice of the policy shall be published in the local newspaper.

4. List policies that may limit participation of individuals with disabilities in Contractor programs, projects, and activities.

1) No local policies limit participation of individuals w/disabilities

5. Identify and list public facilities that limit accessibility.

1) Public Restroom Facilities may have some wheelchair limitations

2) There are areas with no sidewalks or non-ADA compliance sidewalks

6. Describe contractor in-house procedures for circulating information on Section 504 and procedures for staff training on Section 504.

On an annual basis, the City of Avery shall disseminate a notification to all supervisory personnel, any consultants, and contractors working on federally funded programs, projects, or activities, regarding the City's policies on Section 504.

7. Identify Section 504 contractor complaint procedures.

- 1) Complaints should be addressed to Civil Rights Officer
- 2) Written Determination shall be issued within 15 days
- 3) Reconsideration can be made to City of Avery, Mayor
- 4) City of Avery complies with Section 504 and HUD Regulations, see A1004.

8. Describe Contractor's efforts to ensure compliance of Section 504 by third party contractors (Construction Contractors, Engineers, Administrators etc.).

The policy shall be included in any bid documents or request for proposal documents for the City of Avery federally funded programs, projects, or activities.

9. Describe Contractor's efforts to make documents and publications available to individuals with special needs (examples: large print, audio tape, Braille, computer disks).

Upon request, the City of Avery shall make a reasonable effort to provide any necessary assistance to make documents and publications available to individuals with disabilities in a form suitable to a particular disability.

10. List special information services that are available (examples: telephone listening devices, information sheet on TDD Relay Texas Service Center for the deaf, interpreters, readers, listening devices, audio visual presentations, automated electronic devices, assistive listening devices, documents in Braille etc.).

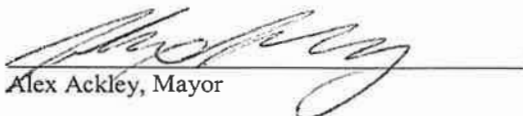
The city of Avery will take steps to ensure meaningful access to services in federally assisted program and activities by persons with limited English proficiency (LEP) and have an LEP plan in place specific to the locality and beneficiaries for the project if needed. The City of Avery shall make a reasonable effort to contact local agencies, service organizations, support groups, etc. to obtain special information dissemination services for a particular disability upon request.

11. List emergency evacuation procedures.

- 1) The Mayor is responsible for coordinating emergency evacuation procedures with local fire and designated personnel.

12. How many people does the Grant Recipient employ?

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Alex Ackley, Mayor

13 Nov 23
Date